



**MEETING: COPPULL PARISH COUNCIL
WEDNESDAY 12 MARCH 2025 AT 7.00 PM
SPRINGFIELD PARK LEISURE CENTRE**

Members of Coppull Parish Council are hereby **SUMMONED** to attend the Annual Meeting of the Parish Council
Members of the public are invited to attend and are extremely welcome

IN ATTENDANCE – Councillors Marjorie Parkinson (Acting Chair), Phil Armstrong, Julia Berry, Jan Colecliffe, Neil Coggins, Matthew Crook, Chris Kay, Sheila Makin, Ken McCrea, Lynne Moores, Maggie Peel-Impey and Sue Edwards (Clerk)

- 1. APOLOGIES FOR ABSENCE** – Michael Atherton (unwell), (Paul Taylor (holiday))
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda in accordance with the provision of the Local Government Act 2000) and withdraw from the meeting whilst the item is discussed.
 - **DECLARATION OF INTEREST FORM** – it is each Councillors’ responsibility to ensure that this form is up to date and to declare any interests at meetings.
 - Cllr Berry declared an interest as a Governor of Coppull Primary School and will be updating her form asap.
 - Cllr Moores declared an interest in the planting at the Village Hall
 - **DECLARATION OF GIFTS** – None.
- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 12 FEBRUARY 2025** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor L. Moores
SECONDED: Councillor K. McCrea

RESOLVED: That the minutes of the above meeting be approved as a correct record.

- 4. AMENDMENT/APPROVAL OF THE CONFIDENTIAL MINUTES OF THE PARISH COUNCIL MEETING DATED 12 FEBRUARY 2025** (to be discussed at the end of the meeting)
- 5. AMENDMENT/APPROVAL OF THE REPORT OF THE MANAGEMENT & FINANCE COMMITTEE MEETING HELD ON 26 FEBRUARY 2025 AND ALL THE RECOMMENDATIONS CONTAINED THEREIN** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor S. Makin
SECONDED: Councillor K. McCrea

RESOLVED: That the report of the above meeting and the recommendations contained therein be approved as a correct record.

SUSPEND STANDING ORDERS (20 minutes in total allowed for the following 4 items or 4 minutes per person)

6. ADDRESS FROM REBECCA , REGISTERED CARE MANAGER, HOME INSTEAD, WEST LANCS AND CHORLEY AREA. Rebecca explained that Home Instead was a care provider and the first in the area to be given an outstanding rating. They do work within the local community and wished to provide a hub in the new Village Hall, where they would provide refreshments and activities/events free of charge to help reduce social isolation and bring communities together. The events would also be younger people, not just the elderly. They would also provide awareness of dementia with free training to local businesses, GP's, residents, etc. They already work in partnership with Chorley Council and other councils in West Lancs. Home Instead is a franchising business with 270 in this area, over a 1,000 globally. Their chosen charity is St. Catherine's Hospice. As previously discussed, the Parish Council is in favour of them using the Village Hall.

7. POLICE REPORT – No official report. <https://www.police.uk/pu/your-area/lancashire-constabulary/coppull>. Below are the most commonly reported crimes during December 2024:

- 12 Anti-social behaviour – down from 20 the previous month
- 15 Violence and sexual offences – up one from the previous month
- 03 Criminal damage and arson – down from 8 the previous month
- 02 Burglary
- Crime level overview percentage for December 7.4%, November 11.3%, October 10.9%, September 6.3%

8. COUNTY COUNCILLOR'S REPORT &

9. DISTRICT COUNCILLOR'S REPORT – Councillor Julia Berry reported on the following:

- The Landings – still a few issues with parking.
- Flooding – a lot of maintenance work being done in relation to the issues at Tanyard Brook.
- Spendmore Lane - this highway corridor is under a lot of stress. There have been several accidents and traffic counting has been requested. There are not enough pedestrian crossing people (lollypop ladies/men) and the pavements are very narrow. Two streetlights and blocked gullies need attention.
- New housing developments – The Darlington Street development will have double yellow lines around the junctions, but only temporarily. This will be paid for by Miller Homes.
- Neighbourhood Priority Meeting – last year was a clean up around Mill Street / Regent Street which is being done. A noticeboard is to be put up by Chorley Council, more trees will be planted, eight have gone missing. Next year's priority will be for Speed Indicator Devices (Spids) that can be moved around different areas.
- The Heys – just before the Longfield Estate, they are missing trees in two areas which will hopefully be replaced soon.
- Skip Day – the Longfield Estates needs a lot of tidy up.
- History Boards – to showcase Coppull's heritage.
- Time Credits – representatives happy to come and have a meeting with the Parish Council. Time credits could be earned by volunteers and spent at various venues.
- Coppull in Bloom – volunteers still needed to get this off the ground. It already has a separate account from previous activities and can apply for grants.

10. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC

- Residents from Chapel Lane asked various questions in relation to the new Village Hall. It was stated that the new building had been built using the Community Infrastructure

Levy and has not been taken out of the precept. Although stones were initially put down at the front, this was only a temporary measure until further CIL funding had been received. The stones have been reused at the rear of the building. The hall will be open as soon as it has been passed and signed off by the building inspector.

REIMPOSE STANDING ORDERS

11. GENERAL MANAGEMENT/FINANCE

- 11.1 Parish Councillor Vacancy. The vacancy is being advertised through Chorley Council and, if there is no call for an election, the Parish Council can then co-opt. The closing date is today, so the Parish Council will be informed tomorrow.
- 11.2 National Association of Local Councils - Breaking the Mould of local councils – online course on 26 March 2025 at 12 pm – cost £39.22. **RESOLVED:** The Clerk to book this and anyone wishing to can attend the office to view. Cllr Moores expressed an interest to attend.
- 11.3 Appointment of Internal Auditor for the end of year 2024/25. **RESOLVED:** To formally appoint the same Internal Auditor by letter and await for his confirmation.
- 11.4 New Financial Regulations – **RESOLVED:** To make amendments to the policy as required by the Parish Council and discuss again at a future meeting.
- 11.5 Biodiversity Policy – **RESOLVED:** To adopt the biodiversity policy.
- 11.6 Insurance Policy for 2024/25. This is the third year of this contract and Cllr Peel-Impey and the Clerk had looked through the pre information policy and recommended no changes. It was agreed to discuss again when the proper policy and renewal details have been received.
- 11.7 Payments made and to be made February & March 2025 (emailed to Parish Councillors). **RESOLVED:** To approve this as a correct record.
- 11.8 Request for the purchase of SPIDS - Speed Indicator Devices (JB). It was proposed that more research be undertaken on this matter and it be discussed again at a future meeting when further information has been obtained. This was agreed unanimously.
- 11.9 Play Area updates – Springfield Park, Tansley Avenue and Byron Crescent.
- Tansley Avenue - A complaint had been received via the MP in regard to safety issues on this play area, in particular some of the equipment and the surfaces.
- A playground supplier who has previously been used is currently looking at all the repairs which are required to all three play areas, including quotes for resurfacing. Further quotes are also being sought. This matter to be discussed again when the quotes have been received, with a view to upgrading all play areas owned by the Parish Council. A response to be sent to Lindsay Hoyle's office outlining the above.
- 11.10 New Village Hall update (KMc) and planting at the Village Hall (LM). Cllr McCrea gave an update on the current situation and passed around information on outstanding work and items required. The hall is very nearly ready for a final building inspection and a premises licence is to be obtained. A management plan is underway. **RESOLVED:** That a door entry system at a cost of £1,121.77 plus vat be obtained as soon as possible and the remainder of the work required be ongoing and items purchased as required.

Cllr Moore is to undertake planting of pots at the front of the village hall, in conjunction with Jigsaw Homes and the local brownies. All costs are through grants from Jigsaw Homes.

11.11 Community Infrastructure Levy – requests for funding. As per the recommendations of the Management & Finance Committee, the main priorities are the completion of the Village Hall, repairs/upgrades to all the play areas and essential work at the Leisure Centre, including CCTV. When these have all been completed, an assessment will be made dependent upon how much money of the CIL funding is remaining.

11.12 Lancashire Best Kept Village Competition – New Urban Community (sent to Parish Councillors by separate email). The area to be entered into this competition be marked up on a map for forwarding prior to 31 March 2025. Cllr Moores to undertake this for the Clerk to send off and try to involve volunteers.

12. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY (in conjunction with the Chair and Vice-Chair)

- Zempler Bank Account – annual fee £69.00
- Adobe products – putting all together under the Parish Council’s name £54.32 per month
- Onpoint Brands - purchase of new computer to enable updates and Microsoft 11 - £849.00

The Parish Council **RATIFIED** the above expenditure.

13. PLANNING (NC) – All applications and supporting documents can be viewed at: www.chorley.gov.uk/planning or on the Parish Council’s website under Planning.

12.1 Applications:

- App.No. 24/01014/FUL – 122 Chapel Lane – Application to vary conditions re erection of 4 no dwellings, to amend external details to the house types, to alter the drainage scheme and include air source heat pumps for each dwelling. To suggest to Chorley Council that they pay attention to the noise profile for the heat pumps, as they are free standing.

12.2 To consider any planning applications received after publication of this agenda for which a response is required prior to the next meeting:

- App.No.25/00203/FUL - 52 Longworth Avenue – Erection of detached garage following demolition of existing garage. No objections.

12.3 Decisions:

- App.No. 25/00010/FULHH – 142A Spendmore Lane – Installation of an air source heat pump to rear – **GRANTED.**
- App.No. 25/00026/PDE – 35 Bogburn Lane – Notification of a proposed single storey rear extension – general permitted development – prior approval **not required.**
- App.No. 24/01097/CLPUD – 6 Birchwood Drive – Application for a certificate of lawful development for the use of the dwelling house as a residential care home – **GRANTED.**

14. HIGHWAYS

- 13.1 Proposed upgrade to existing radio base station installation at CS 12712025, land at DP Cold Planing Ltd, Chapel Lane. **RESOLVED:** No objections.

15. CORRESPONDENCE / ITEMS FOR DECISION –

- 14.1 Chorley Council - Central Lancashire Local Plan Consultation. This is running from Monday 24 February until Monday 14 April (midnight) 2025. All documents are available on Chorley Council's website at: <https://centrallocalplan.citizenspace.com/planning/clip-regulation-19-representation-period/>. Or comments can be sent by email to: centrallancashireplan@chorley.gov.uk, or post to: Regulation 19 Consultation, Central Lancashire Local Plan Team, Preston City Council, Town Hall, Lancaster Road, Preston PR12RL.
- 14.2 Lancashire County Council - Invitation to a VE service, Sunday 11 May 2025 at 4 pm, Blackburn Cathedral. Noted.
- 14.3 Keep Britain Tidy – Great British Spring Clean 21 March to 6 April 2025. Jigsaw Homes is joining in with Chorley Council.

16. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- Chorley Council will be discussed the proposed Anerobic Digester on 16 April 2025.

17. CONFIDENTIAL MATTERS

AMENDMENT/APPROVAL OF THE CONFIDENTIAL MINUTES OF THE MEETING DATED 12 FEBRUARY 2025

PROPOSED: Councillor M. Crook

SECONDED: Councillor P. Armstrong

RESOLVED: That the minutes of the above meeting be approved as a correct record.

The Chairman closed the meeting at 9.15 pm.

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Councillor Marjorie Parkinson
Acting Chairman