



# COPPULL PARISH COUNCIL

## MINUTES



**MEETING: COPPULL PARISH COUNCIL  
WEDNESDAY 12 FEBRUARY 2025 AT 7.00 PM  
SPRINGFIELD PARK LEISURE CENTRE**

Members of Coppull Parish Council are hereby **SUMMONED** to attend the Annual Meeting of the Parish Council  
Members of the public are invited to attend and are extremely welcome

**IN ATTENDANCE** – Councillors Marjorie Parkinson (Acting Chair), Phil Armstrong, Jan Colecliffe, Matthew Crook, Chris Kay, Sheila Makin, Ken McCrea, Lynne Moores, Paul Taylor and Sue Edwards (Clerk)

- 1. APOLOGIES FOR ABSENCE** – Michael Atherton (holiday), Neil Coggins (unwell), Julia Berry (another commitment), Maggie Peel-Impey (holiday)
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda in accordance with the provision of the Local Government Act 2000) and withdraw from the meeting whilst the item is discussed.
  - DECLARATION OF INTEREST FORM** – it is each Councillors’ responsibility to ensure that this form is up to date and to declare any interests at meetings. Cllr Berry requested a new form to complete.
  - DECLARATION OF GIFTS** – None.
- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 15 JANUARY 2025** (emailed/distributed to Parish Councillors)

**PROPOSED:** Councillor L. Moores  
**SECONDED:** Councillor P. Armstrong

**RESOLVED:** That the minutes of the above meeting be approved as a correct record.

- 4. AMENDMENT/APPROVAL OF THE REPORT OF THE MANAGEMENT & FINANCE COMMITTEE MEETING HELD ON 22 JANUARY 2025 AND ALL THE RECOMMENDATIONS CONTAINED THEREIN** (emailed/distributed to Parish Councillors)

**PROPOSED:** Councillor M. Parkinson  
**SECONDED:** Councillor M. Crook

**RESOLVED:** That the report of the above meeting be approved as a correct record.

**SUSPEND STANDING ORDERS (20 minutes in total allowed for the following 4 items or 4 minutes per person)**

- 5. POLICE REPORT** – No official report. <https://www.police.uk/your-area/lancashire-constabulary/coppull>. Below are the most commonly reported crimes during December 2024:

- 12 Anti-social behaviour – down from 20 the previous month
- 15 Violence and sexual offences – up one from the previous month
- 03 Criminal damage and arson – down from 8 the previous month
- 02 Burglary
- Crime level overview percentage for December 7.4%, November 11.3%, October 10.9%, September 6.3%

## 6. COUNTY COUNCILLOR'S REPORT &

7. **DISTRICT COUNCILLOR'S REPORT** – None – apologies received from Councillor Julia Berry.

8. **ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC** – None.

## **REIMPOSE STANDING ORDERS**

### 9. GENERAL MANAGEMENT/FINANCE

- 9.1 Accounts for October, November, December 2024 – confirmed and checked by Councillor Makin.
- 9.2 Payments made and to be made January & February 2025 (to be emailed to Parish Councillors). No concerns.
- 9.3 CIL Funding New Village Hall update (KMc) and discussion of invoices received from Dickinsons. Cil funding had been discussed at the last Management & Finance Meeting and a few more proposals outlined. It was **RESOLVED** that a list of all proposals made be forwarded to Parish Councillors prior to the next meeting of the M&F Committee, in order for these to be discussed in more detail.

Two invoices had been received from the building contractor – one for the final outstanding payment and one for additional work done. The Clerk to make a list of all the remedial work which has been undertaken, which should be taken into account before any further payments are made.

Chorley Council also has funds available for projects. Cllr Berry to be contacted to find out more about this.

Cllr McCrea gave an update on what is still required for the hall to be approved by the building inspector, who had recently visited and is very pleased with the work done to date. There are just a few relatively minor things to complete and a management plan, which Cllr McCrea is undertaking.

- 9.4 Notice Boards for Burgh Lane area and the Grange (deferred from the last meeting). It was **RESOLVED** to discuss this again at the Management & Finance Committee meeting in conjunction with the Best Kept Village Competition.
- 9.5 LCC Parish and Town Council Charter 2024 (sent by separate email to Parish Councillors). Noted.
- 9.6 Picnic in the Park 2025 – First meeting arranged for Wednesday 26 February 2025 at 1.30 pm in the Meeting Room, Leisure Centre. Noted.
- 9.7 Request for a grant from Coppull Brownies. To enable the children to attend a camp at the end of March, total cost approximately £1,500, just under £100 per brownie. **RESOLVED** – to award £100 to fund one place on the trip for a child who otherwise might not be able to attend.

9.8 Government Consultation: Strengthening the Standards and Conduct Framework for Local Authorities in England (sent to Parish Councillors by separate email). The proposals to be consulted upon include:

- The introduction of a mandatory minimum code of conduct for local authorities in England;
- A required that all principal authorities convene formal standards committees to make decisions on code of conduct breaches and publish the outcomes of all formal investigations;
- The introduction of the power for all local authorities (including combined authorities) to suspend councillors or mayors found in serious breach of their code of conduct and, as appropriate, interim suspension for the most serious and complex cases that may involve police investigations;
- A new category of disqualification for gross misconduct and those subject to a sanction of suspension more than once in a 5-year period;
- A role for a national body to deal with appeals.

**RESOLVED** – that the Parish Council support these proposals.

**10. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY** (in conjunction with the Chair and Vice-Chair)

- AW Fire – Supply and install of fire extinguishers, fire blankets, etc. for the new Village Hall - £467.50
- Ideal 365 – Supply of toilet roll holders and hand wash dispensers for the new Village Hall – approximately £180.00
- Ideal 365 – Cleaning supplies and equipment for the new Village Hall – approx. £300

The Parish Council **RATIFIED** the above expenditure.

**11. PLANNING** (NC) – All applications and supporting documents can be viewed at: [www.chorley.gov.uk/planning](http://www.chorley.gov.uk/planning) or on the Parish Council’s website under Planning.

**11.1 Applications:**

- App.No. 24/01097/CLPUD – 6 Birchwood Drive – Certificate of lawfulness for the use of the dwellinghouse as a residential care home for up to two children (aged 8-17) with 24 hour residential care for up to two staff members and a manager - **RESOLVED** to support this application.
- App.No. 25/00010/FULHH – 142 Spendmore Lane – Installation of an air source heat pump to rear – **RESOLVED** to support this application.
- App.No. 25/00026/PDE – 35 Bogburn Lane – Notification of a proposed single storey rear extension – general permitted development – **RESOLVED** to support this application.

**11.2 To consider** any planning applications received after publication of this agenda for which a response is required prior to the next meeting:

- App.No. 25/00091/CLPUD – 20 Mountain Road – Application for a certificate of lawfulness for the use of a (Use Class C3a) dwelling house as a children's home for a maximum of two children (up to 18 years in age), with 24hr care provided by not more than two carers on site, working on a shift basis, and a Manager present during office hours for up to five days a week (Use Class C2) – **RESOLVED** – to support this application.

### 11.3 Decisions:

- App.No.24/01061/DIS – Land adjacent Blainscough Hall, Blainscough Lane – application to discharge conditions – **GRANTED.**

### 12. HIGHWAYS

- 12.1 Speeding concerns/accidents – Spendmore Lane from the bridge up to Robinson and Douglas (MP) and Jolly Tar Lane (PC). At least four accidents have occurred on Spendmore Lane recently and a car overturned on Jolly Tar Lane, apparently due to speed. **RESOLVED** – to contact the Police and ask for the official verdict for those incidents and then, if speed is the reason, to contact LCC to ask for traffic calming measures. To also request LCC for the zebra crossings to be changed to pelican crossings and to contact Cllr Berry about this in the first instance.

### 13. CORRESPONDENCE / ITEMS FOR DECISION –

- 13.1 Lancashire Best Kept Village Competition – New Urban Community (sent to Parish Councillors by separate email). There is an Urban Community entry form this year for villages over 8,000 residents and it is free to enter for this year. Entry is for a 500 metres x 500 metres or equivalent area. There can be more than one area. **RESOLVED** – to put in the next newsletter asking for volunteers for Coppull in Bloom again, to help with this project.
- 13.2 Parliament UK – Safety of Lithium-ion Batteries Campaign – asking for support from local councils. Support was sent in June 2024, by email, but it was **RESOLVED** to send this again.

### 14. ITEMS FOR INFORMATION / FUTURE DISCUSSION –

- 14.1 Mayor’s Charity Ball (sent to Parish Councillors by separate email). To be held at the Lancastrian at the Town Hall on 7 March. Tickets can be ordered through the Clerk or directly to Chorley Council, £40 each.
- 14.2 Allotments AGM at 12pm on Sunday 16 February 2025 at the Leisure Centre. The Clerk will let them in and lock up afterwards.
- 14.3 Tritax Big Box – Intermodal Logistics Park North (ILP North): Consultation 27 January to 21 March 2025 (sent to Parish Councillors by separate email). Initial round of consultation on proposals for ILP North, a new Strategic Rail Interchange (SRFI) near Newton le Willows. Noted.
- 14.4 An email had been received from a company called Finding Fitness, who are offering help to get funding for a Ninja Trail. It was agreed that the Clerk contact the company and gain more information.

- 15. CONFIDENTIAL ITEM** – Discussions in regard to the Leisure Centre. Reported separately, no further action needed.

The Chairman closed the meeting at 8.55 pm.

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Councillor Marjorie Parkinson  
Acting Chairman