



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL
WEDNESDAY 11 MARCH 2020 - 7.00 P.M.
SPRINGFIELD PARK LEISURE CENTRE,
SPRINGFIELD ROAD NORTH, COPPULL**

PRESENT: Parish Councillors Michael Atherton (Chair), M. Parkinson (Vice-Chair), Pauline Cobham, Janette Colecliffe, Matthew Crook (from 7.50 pm – another commitment), Paul Eastham, Elaine Jones, Sheila Makin, Steve Holgate (from 7.45 pm) and Lynne Moores (from 7.30 pm – another commitment), Paul Taylor, Ashley Whittaker, Susan Edwards (Clerk),
Chorley Councillor Alan Whittaker, County Councillor Julia Berry (from 7.45 pm – another commitment) Dorian Pilkington and Natasha (Parish Champions), George Hunt (Resident)

1. ATTENDANCE/APOLOGIES FOR ABSENCE – Councillors Nora Ball (illness), Neil Coggins (another commitment), Maggie Peel-Impey (holiday), Chorley Councillor Alex Hilton (bereavement)

2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000)

- Councillors Paul Eastham and Lynne Moores – Item – Allotments
- Councillors Mick Atherton and Pauline Cobham - Item 10.16 – Leisure Centre

2.1 DECLARATION OF GIFTS – None.

3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 12 FEBRUARY 2020 (emailed/distributed to Parish Councillors)

PROPOSED: Councillor E. Jones
SECONDED: Councillor L. Moores

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW REPRESENTATIVES OF OUTSIDE BODIES AND MEMBERS OF THE PUBLIC TO SPEAK.

4. POLICE REPORT – None.



5. COMMUNITY CHAMPION'S REPORT – Dorian Pilkington introduced Natasha as a new Community Champion. Lone working has been an issue but hopefully times can be arranged where they can work together. Dorian had been in contact with the Police and Crime Commissioner in regard to showing him what he is hoping to do with the young people in Coppull. It is hoped to start an automobile club for them, if funding is available. Up to £3,000 is available from the P&CC. Premises for this venture are being looked into.

6. COUNTY COUNCILLOR'S REPORT – Councillor Julia Berry is attending another meeting and will arrive as soon as possible.

DISTRICT COUNCILLORS' REPORTS – Cllr Whittaker reported on the following:

- The rates have been fixed again by Chorley Council, no increases.
- A resident off Bogburn Lane is asking for a 20mph limit.
- Vehicles being parked on Coppull Moor Lane on both sides, almost blocking the road.

Councillor Whittaker stated that this would be his last meeting with Coppull, as the boundaries are changing and Chisnall will again be part of Coppull, with Heskin going with Charnock Richard and Eccleston. The Chairman wished Cllr Whittaker all the best on behalf of the Parish Council and thanked him for his advice and experience whilst being a Chorley Councillor for the Chisnall Ward in Coppull. This was **RATIFIED** by everyone present.

7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – Mr George Hunt from the Grange Estate attended the meeting to discuss increasing concerns in regard to the mini roundabout at the entrance to the estate. He had raised a petition which is to be sent to LCC for something to be done before a very serious accident occurs. Mr Hunt suggested ripples in the road or a mirror so people exiting The Grange can see what is coming. The Chairman stated that the Parish Council had previously been turned down for a mirror, these are no longer used. There is also a problem with vehicles being parked on the kerb close to the roundabout, causing further problems with visibility.

THE CHAIRMAN REIMPOSED STANDING ORDERS.

8. AMENDMENT/APPROVAL OF THE REPORT OF THE MANAGEMENT AND FINANCE COMMITTEE DATED 26 FEBRUARY 2020 – To consider the recommendations made by the above committee and to decide/ratify the necessary action (emailed to Parish Councillors)

- 4.1 Proposal to change the newsletter to A5. **RESOLVED** - to do this for the next newsletter on a trial basis.
- 4.2 Website Accessibility - £180 plus a quote of £350 for assessing



content. **RESOLVED** – To accept the quote of £180 to make the website accessible, but the Clerk will assess the content.

4.3 Parish Council Insurance – Although this had been delegated to the Chair, Vice-Chair and Clerk, quotes had been received and it was decided to bring back to the council for a decision.

- Zurich – current provider £3,530.56 – three year term £3,360.47

Below are through Came & Company (Insurance brokers recommended by the Society of Local Council Clerks)

- Axa £2,832.53 – three year term £2,693.40
- Ecclesiastical £2,589.35 – three year term £2,462.39

RESOLVED – to accept the quote by AXA (also recommended by Came & Company) as it provides cover for employees if off sick and a help forum. The Vice-Chair and the Clerk will be checking through the quotes to ensure the Parish Council has the cover it requires, prior to any payment being made. A clause to be included in the policy that there needs to be signage to say that bees are being kept on the allotments.

4.4 CCTV near the railway bridge – To be discussed at a future meeting.

4.5 Railway Station – To be discussed at a future meeting.

4.6 Personnel Reviews (emailed to Parish Councillors). There were no concerns, but it was recommended that the Clerk's review revert back to annually. **RESOLVED** – The recommendation be accepted and the reports be approved as a correct record.

4.9 Lighting up the MUGA at the Leisure Park. The Chairman asked if quotes could be obtained for putting lighting in the MUGA, which has been requested by children and also the management of the Leisure Centre, as it is felt this would be beneficial to all. The Chairman thought the cost would be in the region of £1-£1,500.

RESOLVED – that quotes be obtained and this matter be discussed again.

PROPOSED Councillor E. Jones

SECONDED: Councillor M. Parkinson



RESOLVED - That the report of the above meeting and the recommendations contained therein be approved as a correct record.

At this point in the meeting Cllr Moores arrived after attending another meeting.

9. GENERAL MANAGEMENT/FINANCE

- 9.1 Accounts (full accounts due after the end of the financial year). **RESOLVED** – That the Clerk look again into opening other bank or building society accounts to accommodate the CIL funding which the Parish Council has received, until such time as it is used for a capital project.
- 9.2 Coronavirus – this is the link to the government site: <https://www.gov.uk/government/topical-events/coronavirus-covid-19-uk-government-response>. Posters from the website will be put up around the centre reminding people to wash their hands regularly, etc.
- 9.3 Climate Change. It was agreed that the Parish Council were helping with this problem by planting trees in the village. There is a Repair Café opened in Chorley and it was recommended that details of this be placed in the next newsletter.

At this point in the meeting Cllr Berry and Cllr Holgate arrived after attending another meeting.

- 9.4 Social Media Policy (approval required by full council) – **RESOLVED** – that the policy be accepted by full council.
- 9.5 Chorley Council – Business Rates Bill for prior to when it was taken over by A1 Fitness - £193.17. **RESOLVED** – that this amount be paid.
- 9.6 Society of Local Council Clerks – Membership - £202. This amount is based off the Clerk’s salary and is just on the border, so it may increase to £227. **RESOLVED** – that the amount required is paid.
- Sage Payroll Annual Licence Plan. This is due to be renewed shortly and a price will be obtained as soon as possible.
- 9.7 Borough/Parish Clerk’s Liaison Meeting 2pm on 19 March 2020 at Chorley Council Town Hall. The Clerk is attending this meeting, which is now commencing at 1pm with a discussion on the Community Infrastructure Levy.
- 9.8 Jubilee Garden Sign. A notice to be put in the notice board at the Jubilee Garden, outlining the work which has been done with funding from the Parish Council and Chorley Council.



- 9.9 Lancashire County Council Parish Funding. There is a possibility of funding from Lancashire County Council for parish councils and it was **RESOLVED** to request funding for a VE Memorial Bench for the Memorial Garden or a Memorial Planter (£750). The cost for the bench is awaited and the decision to be made on price.
- 9.10 Free trees from the Woodland Trust for Oct/Nov 2020. **RESOLVED** – that further small trees or bushes be ordered.
- 9.11 Community Speedwatch Group (PT). Cllr Taylor is looking into this and the next item and will bring any information to the next Parish Council meeting.
- 9.12 Christmas Fayre (PT). As above.
- 9.13 Great British Spring Clean / VE Day / Battle of Britain Anniversary (PT). The spring clean takes place between 20 March – 13 April. A skip day was arranged by Chorley Council for the Longfield Avenue Estate and another one is to be arranged shortly for the Byron Crescent Estate. Funding to be obtained for a memorial planter or bench for VE day (see item 10.10). The Battle of Britain Anniversary is scheduled to take place this year from 7 September to Sunday 13 September. The Clerk to contact Under the Bark at the Enterprise Centre, as it had previously been suggested that they would create something for the Memorial Garden.

At this point in the meeting Cllr Crook arrived, after attending another meeting.

- 9.14 Recycling. Unfortunately, the two bins donated by Chorley Council for recycling were stolen shortly after they were delivered to the Leisure Centre. As this has happened previously (a number of years ago) it was agreed not to pursue any further. Any other suggestions would be appreciated.
- 9.15 Leisure Centre update (PC/MA). Cllr Cobham reported that the Centre is ticking over. A new fridge had to be ordered as the previous one had broken and the repair cost was almost as much as buying a new one.
- 9.16 Dog Fouling (to be put on every PC agenda until further notice). This is still a problem throughout the village. New posters are being circulated.
- 9.17 Village Grot Spots (to be put on every PC agenda until further notice). None.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW COUNCILLORS BERRY AND HOLGATE TO SPEAK – Agreed.

- Sandons Farm, Adlington have applied for the extraction of sand and gravel to be extended. Adlington, Heath Charnock and the County



Council want to refuse, but if not, to make it clear that they must maintain safety of the site and surrounding area.

Cllr Holgate reported that the Mineral and Waste Strategic Plan is reviewed every 10 years. Euxton PC has formed a group called ERASE to try to stop this in their area. However, if Sandons Farm does get passed, something needs to be put in place so the minimum amount of disruption takes place, including sheeting the trucks, wheel washing, etc. The Parish Council to write a letter asking that these issues are attached as a condition of extension and that they be regularly monitored by officers.

- Cllr Berry stated that there was a great deal of anti-social parking in the village and this is causing disputes with neighbours. A meeting is to take place with Jigsaw to see what can be done if these are residents who live in their properties.
- Cllr Berry stated that there are concerns with speeding vehicles not giving way at The Grange mini-roundabout and the zebra crossing on Preston Road. Highways are investigating.
- Cllr Holgate stated that Chorley Council has declared a climate emergency and are developing a green agenda. Half a million has been made available for planting trees, monitoring the air quality around schools, etc. They are taking this situation very seriously.
- The Parish Council put a bid in to the Environmental Fund for 30 fruit trees to be planted on Byron Crescent, near the play area, and this was accepted. The planting is to take place on 21 March with local volunteers.

THE CHAIRMAN REIMPOSED STANDING ORDERS AND THE MEETING CONTINUED.

The Chairman stated that Cllr Nora Ball had made a pertinent remark at the last meeting in regard to people talking and interrupting whilst the meeting is taking place. The Chairman read out a statement to try and resolve this situation (attached).

10. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY

(After consultation with the Chair and Vice-Chair) – None.

11. PLANNING (Delegated Authority to Cllr N.Coggins)

11.1 Planning Applications:

- App.No. 20/00183/FULHH - 12 Rivington Place – Part two storey side, part single storey front extension – The Clerk to liaise with Cllr Coggins in regard to this application.



11.2 Planning Decisions:

- App.No. 19/01108/FULHH – 61 Jolly Tar Lane – Two storey side extension and roof and elevational alterations – **GRANTED.**
- App.No. 19/01015/CLEUD – The Compound, Coppull Enterprise Centre – Application for a certificate of lawfulness for an existing fence – **REFUSED.**

12.3 Sandons Farm, Adlington – Proposal to vary condition 2 of previous planning permissions to allow for the continuation of phased extraction of sand and gravel and infilling of inert wastes for restoration purposes back to agriculture and conservation until 31 December 2030 and for recycling operations to continue until 31 December 2029 – Councillors Berry and Holgate reported as detailed above.

12.4 Planning in Practice (NC/LM). Councillor Moores attended and stated that complaints were received at this meeting in regard to the development off Wigan Lane for cow sheds and how the biodiversity will be effected. The developer will be asked to ensure that measures and initiatives are taken to introduce something that increases biodiversity by at least 30%. A check needs to be done of this land prior to development commencing.

12. HIGHWAYS

12.1 Parking Enforcement Requests (to be put on every PC agenda until further notice). Coppull Moor Lane (as previously stated), Grange Drive near the mini-roundabout.

12.2 Parking at Coppull Parish School, Roe Hey Drive (PE). This is causing a problem for residents, with cars blocking roads, driveways, etc. However it was noted that this was being made worse by temporary staff parking on the road instead of the car park, even though there were spaces on the car park at the time. Cllr Crook will bring this matter up with the school and governors. It would also be helpful if parents were reminded to be more considerate with where they park when dropping off and collecting children from school. This is a concern at all the schools in Coppull and Cllr Cobham reported that the Alison Arms has stopped parents from parking on their car park due to inconsiderate parking.

12.3 Mill Lane. Persistent emails are being received from a resident in regard to the speed of traffic on Mill Lane. The resident to be informed that the Parish Council do not have the power to enforce this and that he should direct his emails to the people who do, i.e. the Police and Lancashire County Council.

13. CORRESPONDENCE / ITEMS FOR DECISION-DISCUSSION – A Temporary Licence has been requested by Chorley Panthers Rugby



League Football Club, Chisnall Lane, for the sale of alcohol on Sat 28 March from 12:00 until 21:30 on Sunday 29 March. Noted.

14. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- 14.1 An event for safer road users for over 60's on Thursday 26 March 2020 has been cancelled due to Coronavirus.
- 14.2 Allotments - One of the allotment holders has been given notice on his allotment and someone else is taking it over. There are six people on the waiting list at the present time.

THE CHAIRMAN CLOSED THE MEETING AT 8.15 P.M.

Dates of next meetings:

WEDNESDAY: 08.04.2020 7.00 PM PARISH COUNCIL MEETING

WEDNESDAY: 22.04.2020 7.00 PM ANNUAL PARISH MEETING
(this is a meeting for all residents, not the AGM which is held in May)

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Councillor Michael Atherton
Parish Council Chairman

